



97B Main Street  
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## Consignor's Agreement

Welcome to Emma & Co. Consignment Boutique. Thank you for choosing us as one of your consignment choices. We recognize how important you are as the consignor.

Emma & Co. offers an ample range of women's upscale quality clothing, jewelry, footwear, handbags, etc.

The following are our guidelines and offerings.

- You, the consignor, receive 40% of the sale of your item(s). Checks will be issued on or around the 6<sup>th</sup> of each month following the previous month's sales. If you would like to have your check mailed there will be a \$1.00 processing and postage fee. Or if you choose to pick up your check, please indicate below.
- **All clothing must be marketable (no outdated styles), clean, no stains, and in excellent working condition—all buttons, zippers, etc. Final acceptance of all items is always at the discretion of the consignee.** Any items that are not acceptable for sale—too dated, worn, etc. will be donated. Monday through Thursdays are best days to bring in items. (Other times by appointment.) **PLEASE CALL AHEAD. THERE MAY BE TIMES WE WON'T BE ABLE TO TAKE ITEMS.**
- Items that are not sold after 60 days can be picked up at Emma & Co. You are responsible to locate them within the store. If you choose not to pick them up, they will become property of Emma & Co. after an additional 10 days and we will either donate to charity or dispose of accordingly.
- Prices will be set by Emma & Co.
- There will be various promotional sales on items throughout the year.
- Emma & Co. is not responsible for loss or damage due to fire, theft, or any unavoidable casualty.
- Seasonal Dates: Fall Clothing, etc.—August through September  
Winter Clothing, etc.—October through December  
Spring Clothing, etc.—February and March  
Summer Clothing, etc.—April through May

Consignor # \_\_\_\_\_ (Assigned by Consignee) Date \_\_\_\_\_

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail \_\_\_\_\_

Signature \_\_\_\_\_

*(By signing you agree to the guidelines of the Emma & Co. LLC Consignor's Agreement listed on page 1)*

- If you choose to donate your items your 40% of the sales will go to your favorite charity\* from the list below. We will send the proceeds in your name once a year.

\*Charity Choice: (Please circle) Boys and Girls Club, YMCA, Special Olympics, American Cancer Society, American Red Cross, United Way, Above the Notch Humane Society, Adaptive Sports Partners

Please indicate choice:

\_\_\_\_\_ Please mail my check. (\$1.00 fee)

\_\_\_\_\_ I will pick up my check at **Emma & Co.**